

Ministero dell'Istruzione e del Merito

ISTITUTO COMPRENSIVO "FRANCESCO PETRARCA"

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S. Polo d'Enza, 23/05/2023

To the parents of the School I.C. "Petrarca"

**Subject: VOLUNTARY CONTRIBUTION and SUPPLEMENTARY INSURANCE FOR CIVIL LIABILITY
ACCIDENTS A.S. 2023/24**

The Institute Council in the meeting of 23 May 2023 approved the amount of the voluntary contribution for the 2023/2024 academic year which corresponds to:

€30,00 for the first child

€25,00 for each brother/sister

WE ASK TO PROVIDE FOR PAYMENT BETWEEN 25 of MAY 2023 AND NO LATER THAN 4th JUNE 2023
TO ALLOW THE SCHOOL TO PLAN THE LEARNING OFFER BASED ON THE AVAILABILITY ACHIEVED.

The voluntary contribution includes:

- School diary of the Institute
- Supplementary Students insurance
- Activities to expand and enrich the learning and training offer.

The receipt of the payment can be delivered on the first day of school at the time of delivery of the school diary.

Please note that the amount of the voluntary contribution is **deductible from the tax return/Year income** indicating one of the reasons required by law.

WHAT IS THE VOLUNTARY CONTRIBUTION FOR?

SUPPLEMENTARY CIVIL LIABILITY AND ACCIDENT INSURANCE

A.S. 2023/24 euro 8,00 (free for students with disabilities ex L.104/92)

Our school/institute has joined the Supplementary and Voluntary Insurance for Accident and Civil Liability, in order to encourage an **increasingly safe** participation in the activities of the School.

What does supplementary insurance cover? Here are some examples:

- Physical damage or breakage of glasses resulting from a fall during normal teaching activity
- Activities carried out outside the school building, such as guided tours, educational trips or participation in particular events
- The school-home journey

For more information, please refer attachment 1 in the website section dedicated to Insurance

VOLUNTARY CONTRIBUTION

As you know, families, with a collaborative spirit and with the maximum transparency, participate with a voluntary contribution to the enrichment of the educational offer of the students, for the achievement of higher quality levels.

The intended use of the contribution, which will be the subject of a resolution of the Institute Council, will concern the enrichment of the learning offer and / or technological innovation.

For more information, please refer to the website section dedicated to the final statement in Amministrazione Trasparente, section Bilanci.

The Institute Council thanks all those who are committed to supporting the realization of the PTOF and the expansion of the training offer.

**Payment must be made exclusively through the "pagoPA" system
PAYMENT INSTRUCTIONS VIA 'PAGO IN RETE'
IC F.PETRARCA S.POLO D'ENZA**

- From [the site https://www.istruzione.it/pagoinrete/](https://www.istruzione.it/pagoinrete/) through 'Login' at the top right with the SPID identity credentials or the credentials of the MIUR of Polis or Online Registrations.
If you do not have the credentials, register on the site: <https://www.istruzione.it/pagoinrete/registrarsi.html>
- Click 'Go to /Vai a pago in Rete SCUOLE'
- Select 'Voluntary Deposits/Versamenti volontari' in the top bar
- Insert the school's mechanographic code: **reic821003** - Click 'Search/Cerca'
- The relative event will appear to the voluntary **contribution** a.s. 2023/24 for all.
- Select 'Actions/Azioni' in the payable contribution bar, select 'Azioni' again (€ symbol)
- On the next screen enter **the tax code, name, surname** of the student for whom you are paying and the amount.
- If you want to pay in a single solution for all children, add the names of the other child(s) in 'Note' and indicate the total amount.
- Click 'Make payment/Effettua il pagamento'
- On the next screen you can choose whether to pay online immediately or download and print the bulletin to pay at payment service providers (tobacconist, post office, supermarkets enabled ...)

If you are unable to access the platform and pay in this way, you can ask for the payment slip at the secretariat.

THE HEAD TEACHER
Dott.ssa Elena Viale